

TOWN OF MT. CRESTED BUTTE  
RESOLUTION NO. 5  
SERIES 2023

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MT. CRESTED BUTTE, COLORADO, AMENDING THE FEE SCHEDULE FOR FEES CHARGED FOR THE PROCESSING AND REVIEW OF APPLICATIONS SUBMITTED TO THE COMMUNITY DEVELOPMENT DEPARTMENT, THE FEES CHARGED FOR THE INSPECTION AND LICENSING OF SHORT-TERM RENTAL UNTIS, AND TO ESTABLISH A FEE FOR DELINQUENT TRASH ACCOUNTS**

**WHEREAS**, the Town has investigated the actual costs incurred by the Town in processing and reviewing applications submitted to the Community Development Department; and

**WHEREAS**, based on such review, the Town Council, Colorado, wishes to revise the schedule of fees for the processing and review of applications submitted to the Community Development Department; and

**WHEREAS** the Town is authorized to enact land use and licensing regulations; and

**WHEREAS**, the Town Council has determined that the short-term rental of accommodation units has impacts upon adjacent properties, public services and the public health, safety, and welfare generally, and

**WHEREAS**, Ordinance No. 9, Series 2019, enacted regulations for licensing of short-term rentals, which declared that the Town Council by Resolution would adopt the fees for the licensing and inspection of short-term rentals; and

**WHEREAS**, after analyzing the administrative costs and time necessary to regulate and inspect short-term rentals, it has been determined that additional staff is necessary to regulate the STR program; and

**WHEREAS**, the Town Council wishes to adopt this Resolution to amend the schedule of fees for processing and review of applications submitted to the Community Development Department and for inspection and licensing of short-term rental units.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MT. CRESTED BUTTE, COLORADO, THAT:**

**Section 1. Land Development Fees.** The Town Council hereby approves and establishes the following fee schedule for the processing and review of applications and permits submitted to the Community Development Department. The Fees represent the average time for review of applications. All Fees listed in this Resolution are Base fees. Applicant will be charged an additional fee for all direct costs incurred by the Town exceeding the Base Fee. Such additional costs shall be paid prior to final action on the application by the Town. All fees shall be paid at

the time the application is submitted to the Community Development Department. The Community Development Director may reduce fees for community housing projects.

1. Application Fees. Applications that have been abandoned, and/or are inactive for more than 180 days shall be considered expired. If an application has been abandoned or changes substantially, the process may require starting over, which would include a new application fee at the zoning administrator's discretion.

2. Design Review Fees.

Design Review (Minimum fee for any application that requires drawings/engineering)	\$ 200.00
Design Review (Minimum fee for any application that does not require drawings/engineering, including mechanical permits)	\$ 100.00
Any structure or addition to an existing structure of less than 500 square feet	\$ 500.00
Additions of 500 square feet or more to an existing structure	\$ 700.00
Single Family Residence	\$ 700.00
Multiple Family Residential, Accommodation	\$ 1,500.00
Units, and Commercial Units Base Fee, Plus the following charge per unit:	
2 to 5 units	\$ 100.00
6 to 10 units	\$ 75.00
11 or more units	\$ 50.00
Pre-Application Conference before the Planning Commission**	\$ 200.00
Concept Review before the Town Council**	\$ 200.00
Lot Line Vacation or Boundary Line Adjustment	\$ 500.00
Rezoning	\$ 1,700.00
Variance	\$ 500.00
Conditional Use	\$ 500.00
Public Petition to amend Zoning Regulations	\$ 500.00

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Condominium plat	\$ 1,500.00
Replat, Supplemental Plat, Amended Plat, Subdivision Exemption	\$ 500.00
Subdivisions and Planned Unit Developments	\$ 3,000.00
Planned Unit Development Major Alteration	\$ 1,500.00
Planned Unit Development Minor Alteration	\$ 200.00
Planned Unit Development/ Subdivision Extensions	\$ 350.00
Annexations	\$1,000.00
Plus the following charge per acre to be annexed	\$100.00

3. Permitting Fees.

Driveway Improvement Fee	\$ 100.00
Work done without a Building Permit Fee	\$100.00 OR permit fee, whichever is more.
Signs and Advertising Permit fees:	
Permanent	\$ 50.00
Portable, Sandwich Board, and Banner	\$ 25.00
Sign Code appeal to the Council	\$ 200.00
Sign Variance or Modification	\$100.00

Fiscal Impact Report. Applicant will be charged all direct costs incurred in producing a Fiscal Impact Report including staff hourly rate.

4. Special Meeting Fees.

Special meetings of the Planning Commission requested by the applicant	\$ 1,250.00
Special meetings of the Town Council requested by the applicant	\$1,400.00

The Applicant shall pay the costs incurred by the Town to hold such special meeting, including

payment of commission or council members, staff and attorney time, and any other costs incurred or necessary to conduct the special meeting.


**Section 2. Short-Term Rental License Fees.** The Town Council hereby approves and establishes the following fee schedule for the application, processing, inspection and renewal of short-term licenses under Chapter 11, Article II of the Code:

1. The initial license fee for each short-term rental unit is \$275.00.
2. The annual renewal fee for each short-term rental unit is \$200.00.
3. The annual fee includes one inspection and one follow-up inspection.
4. Any additional inspection necessary to ensure a unit meets licensure requirements shall be \$75.00.

**Section 3. Delinquent Trash Accounts.** The Town Council hereby approves and establishes a fee for delinquent trash accounts at \$10.00 per quarter.

**Section 4. Effective Date.** This Resolution shall be effective immediately upon adoption.

INTRODUCED, READ, AND ADOPTED at a regular meeting of the Town Council of the Town of Mt. Crested Butte on the 7<sup>th</sup> day of March, 2023.

  
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Nicholas Kempin, Mayor

ATTEST:

  
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Tiffany O'Connell, Town Clerk