

TOWN OF MT. CRESTED BUTTE
RESOLUTION NO. 4
SERIES 2024

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MT. CRESTED BUTTE, COLORADO, AMENDING THE FEE SCHEDULE FOR FEES CHARGED FOR THE PROCESSING AND REVIEW OF APPLICATIONS SUBMITTED TO THE COMMUNITY DEVELOPMENT DEPARTMENT, AND TO ESTABLISH A CREDIT CARD/ ACH FEES FOR DELINQUENT TRASH ACCOUNTS

WHEREAS, the Town has investigated the actual costs incurred by the Town in processing and reviewing applications submitted to the Community Development Department; and

WHEREAS, based on such review, the Town Council, Colorado, wishes to revise the schedule of fees for the processing and review of applications submitted to the Community Development Department; and

WHEREAS the Town is authorized to enact land use and licensing regulations; and

WHEREAS, the Town Council has determined that the short-term rental of accommodation units has impacts upon adjacent properties, public services and the public health, safety, and welfare generally, and

WHEREAS, Ordinance No. 9, Series 2019, enacted regulations for licensing of short-term rentals, which declared that the Town Council by Resolution would adopt the fees for the licensing and inspection of short-term rentals; and

WHEREAS, after analyzing the administrative costs and time necessary to regulate and inspect short-term rentals, it has been determined that additional staff is necessary to regulate the STR program; and

WHEREAS, the Town Council wishes to adopt this Resolution to amend the schedule of fees for processing and review of applications submitted to the Community Development Department and for inspection and licensing of short-term rental units.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MT. CRESTED BUTTE, COLORADO, THAT:

Section 1. Land Development Fees. The Town Council hereby approves and establishes the following fee schedule for the processing and review of applications and permits submitted to the Community Development Department. The Fees represent the average time for review of applications. All Fees listed in this Resolution are Base fees. Applicant will be charged an additional fee for all direct costs incurred by the Town exceeding the Base Fee. Such additional costs shall be paid prior to final action on the application by the Town. All fees shall be paid at the time the application is submitted to the Community Development Department.

The Community Development Director may reduce fees for community housing projects.

1. Application Fees. Applications that have been abandoned, and/or are inactive for more than 180 days shall be considered expired. If an application has been abandoned or changes substantially, the process may require starting over, which would include a new application fee at the zoning administrator's discretion.

2. Design Review and Planning Application Fees.

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| Design Review (Minimum fee for any application that requires drawings/engineering) | \$ 200.00 |
| Design Review (Minimum fee for any application that does not require drawings/engineering, including mechanical permits) | \$ 100.00 |
| Any structure or addition to an existing structure of less than 500 square feet | \$ 500.00 |
| Additions of 500 square feet or more to an existing structure | \$ 700.00 |
| Single Family Residence | \$ 700.00 |
| Multiple Family Residential, Accommodation | \$ 1,500.00 |
| Units, and Commercial Units Base Fee, Plus the following charge per unit: | |
| 2 to 5 units | \$ 100.00 |
| 6 to 10 units | \$ 75.00 |
| 11 or more units | \$ 50.00 |
| Pre-Application Conference before the Planning Commission | \$ 200.00 |
| Concept Review before the Town Council | \$ 200.00 |
| Lot Line Vacation or Boundary Line Adjustment | \$ 500.00 |
| Rezoning* | \$ 1,700.00 |
| Variance* | \$ 500.00 |
| Conditional Use* | \$ 500.00 |
| Public Petition to amend Zoning Regulations * | \$ 500.00 |

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| Condominium plat | \$ 1,500.00 |
| Replat, Supplemental Plat, Amended Plat, Subdivision Exemption | \$ 500.00 |
| Subdivisions and Planned Unit Developments* | \$ 3,000.00 |
| Planned Unit Development Major Alteration * | \$ 1,500.00 |
| Planned Unit Development Minor Alteration* | \$ 200.00 |
| Planned Unit Development*/ Subdivision Extensions | \$ 350.00 |
| Annexations | \$1,000.00 |
| Plus the following charge per acre to be annexed | \$100.00 |
| Cluster Agreement, License Agreement, or Similar | \$500.00 |
| Declaration, Covenant Amendment, or Similar | \$500.00 |
| Waiver Application, or Similar | \$500.00 |
| Appeal* | \$750.00 |
| Other Application Types not listed minimum charge* | \$100.00 |
| Plus the following charge per PC/TC meeting | \$200.00 |

*The fee shall cover the cost of outside consultants and Town attorney review (Sec. 21-31).

3. Permitting Fees.

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| Driveway Improvement Fee | \$ 100.00 |
| Work done without a Building Permit Fee | \$100.00 OR permit fee, whichever is more. |
| Signs and Advertising Permit fees: | |
| Permanent | \$ 50.00 |
| Portable, Sandwich Board, and Banner | \$ 25.00 |
| Sign Code appeal to the Council | \$ 200.00 |

Sign Variance or Modification \$100.00

Fiscal Impact Report. Applicant will be charged all direct costs incurred in producing a Fiscal Impact Report including staff hourly rate.

4. Special Meeting Fees.

Special meetings of the Planning Commission requested by the applicant \$ 1,250.00

Special meetings of the Town Council requested by the applicant \$1,400.00

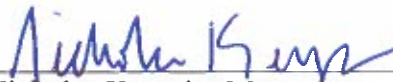
The Applicant shall pay the costs incurred by the Town to hold such special meeting, including payment of commission or council members, staff and attorney time, and any other costs incurred or necessary to conduct the special meeting.

Section 3. Acceptable Forms of Payment. The Town will accept payment of fines, fines and charges in any of the following forms, cash, personal check, cashier's check, money order, credit cards, ACH and e-check. The Town may refuse any form of payment in any individual case.

Section 4. Delinquent Trash Accounts. Credit Cars Fees/ACH Fees. The Town Council hereby approves any applicable credit card/ACH processing fees charged by third party online companies which provide payment processing services to the Town.

Section 5. Effective Date. This Resolution shall be effective immediately upon adoption.

INTRODUCED, READ, AND ADOPTED at a regular meeting of the Town Council of the Town of Mt. Crested Butte on the 20th day of February, 2024.



Nicholas Kempin, Mayor

ATTEST:



Tiffany O'Connell, Town Clerk