

2022 Memorial Policy for Town Property Policy Guidelines

Benches

- Benches are placed along the Mt. Crested Butte Recreation Path and within park areas
- We will strive to place benches in approximately the same location each year, but this is not guaranteed
- Minimum donation for a bench is \$900
- Staff must approve the language on the plaque and the approximately location of the bench

Bricks

- Memorial bricks are placed in the brick walkway in the Ted Scheske Town Park
- Staff must approve the language
- Cost of a brick is \$150

Rocks

- Rock memorials are a larger memorial and must memorialize someone who has done something for the Town of Mt. Crested Butte or has been a long-time resident or second homeowner in Mt. Crested Butte
- Rock memorials may be placed along the recreational path, Ted Scheske Town Park or in pocket parks on town owned property
- Staff must approve the location of the rock
- Staff must approve the language on the plaque
- Minimum donation for a rock memorial \$900

Larger Memorials

- Larger memorials include any of the following:
 - One time or recurring monetary gifts for capital improvements or ongoing maintenance;
 - Public artwork;
 - Functional objects, playground equipment, shelters; or
 - Formal objects such as memorial markers or statues.
- Applicant must work with Staff regarding the type of memorial, the placement and cost

The following applies to all Memorials:

- All donations and gifts become the exclusive property of the Town to be used, located, or displayed at the discretion of the Town
- Once the memorial is placed, it is not up to the Town to display or maintain the memorial for a specified period of time, nor in a particular location
- Memorials approved and established before the acceptance of this policy shall be subject to this policy
- The Town is not responsible for replacing memorials that are stolen or irreparably

damaged. The requesting party is responsible for all costs and labor associated with repairs

- Memorials must be approved by Town Staff. Town reserve the right to deny any application for any reason

Application Process

- Applicant shall fill out the included application form

Review Process

- The Town will consider requests on a case-by-case basis, using the above-listed guidelines, along with the review criteria listed below
- Review criteria (not weighted or prioritized) include the following:
 - Significant contribution of the memorialized entity to the Mt. Crested Butte community and/or TownPark
 - Proposed location of the memorial
 - Proposed memorial display language (names, dates, wording, amount of text, etc.)
 - Proximity of proposed memorial to existing memorials, residences, businesses, public facilities, etc.
 - Impacts on Town staff resources
 - Memorial requests may be subject to further approvals including the Planning Commission, DDA, and Town Council

Application for Memorial – Town of Mt. Crested Butte

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____ Email: _____

I am applying for a: Bench Brick Rock

Please describe the memorialized entity, proposed item, location, and display language to the clerk’s office:

Signature of Applicant

Date

Town Clerk Signature

Date

Please send your completed application to Town Clerk, Tiffany O’Connell at toconnell@mtcb.colorado.gov.